



Room 208,
Bow Business Centre,
153-159 Bow Road,
London, E3 2SE

London Regional Manager

- **Salary: £24,000 - £26,000**
- **Hours: 40 hours per week**
- **Holidays: 20 days paid holiday + Bank holidays + Eid days**
- **Based in MEND London Office**

THE ORGANISATION

MEND is a not-for-profit company that was founded in 2008 (formerly iENGAGE) to help empower and encourage British Muslims within local communities to be more actively involved in British media and politics. We aim to achieve this by:

- Providing critical commentary and analysis on the high volumes of news content and media coverage that maligns Islam and Muslims and foments anti-Muslim prejudice in the UK and across Europe
- Promoting active Muslim citizenship through participation in the British political process and fostering close ties with key political institutions
- Working with Muslim and non-Muslim organisations to ensure that Islamophobia is regarded as just as socially unacceptable as anti-Semitism and other forms of racism and xenophobia
- Working with mainstream organisations and in policy forums and public consultations, such as select committees and the Leveson Inquiry to provide informed, critical perspectives on policy issues and to ensure an accurate and balanced portrayal of Islam and Muslims in the media

THE ROLE

Key elements of the role will encompass:

- Leading and developing MEND's local working group of volunteers in London, to carry out key seasonal campaigns and to implement MEND's national strategy
- Developing relationships and partnering with leading Muslim institutions and individuals within London
- Delivering MEND's national campaigns at a local level and maximising participation
- Working with local Muslim community institutions and groups to drive MEND's ethos on media and political participation
- Managing MEND's media and political education outreach programmes within local community
- Presenting MEND's key messages on various platforms from small community gatherings to large public events
- Working closely with the national head of community development and engagement

THE CANDIDATE

The successful candidate will possess:

- Degree level qualification or equivalent
- Exceptional interpersonal skills
- Work effectively as part of a team
- Excellent organisational and time-management skills
- Dynamism and ability to motivate team members
- Ability to work hard with minimal support
- Experience of working within the Muslim community in the UK
- Experience of planning and delivering events
- Share a deep passion for the objectives of MEND

Selected candidate will be given a full training programme which they must successfully complete.

To apply please email your *CV and a covering letter* stating why you are suited to the post to: amina.raouf@mend.org.uk

Closing date for applications: **21/01/18**